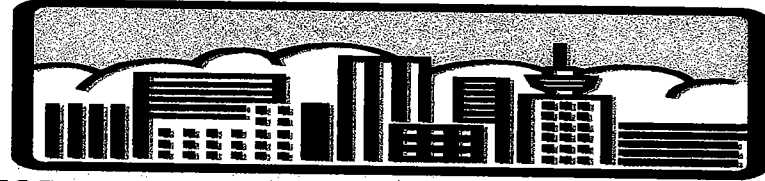


**BOROUGH OF HATBORO**  
414 S. York Road  
Hatboro, Pennsylvania 19040



**BUSINESS PRIVILEGE TAX REGISTRATION FORM**

(This form is to be completed within ten (10) days and returned to the above address, attention BPT Dept.)

- Name of Business:  
\_\_\_\_\_
  
- Business Address:  
\_\_\_\_\_
  
- E.I.N. No. or Social Security No.:  
\_\_\_\_\_
  
- Correct Taxing Jurisdiction: (name of township or borough where business is located)  
\_\_\_\_\_
  
- Mailing Address:  
\_\_\_\_\_
  
- Telephone No.: \_\_\_\_\_

- Name of Business Owner:  
\_\_\_\_\_
  
- Date Business Operations Began:  
\_\_\_\_\_
  
- Name of Previous Owner (if applicable):  
\_\_\_\_\_
  
- Type of Business: \_\_\_\_\_
  
- Number of Signs: \_\_\_\_\_
  
  
- Signature: \_\_\_\_\_
- Please print: \_\_\_\_\_
- Title: \_\_\_\_\_
  
- Dated: \_\_\_\_\_

## INSTRUCTIONS

### WHO IS SUBJECT TO THIS TAX?

Any activity carried on or exercised for gain or profit within the Borough of Hatboro, including, but not limited to, any occupation, trade, profession, vending, leasing, business, vocation or other commercial activity. "Business" shall not include any business conducted by a nonprofit corporation or association organized for religious, charitable or educational purposes, or any temporary business, or the leasing of fewer than (5) units. Any person who has no office space separate from his residence located in the Borough shall be considered as conducting his business, trade, occupation or profession from his residence, but this provision shall not be construed as permitting any business in a location where zoning laws prohibit the conduct of a business.

### EXTENSION REQUEST

A business filing for an extension of time on their Federal or PA Return shall be entitled to a similar extension of time for filing the Business Privilege Tax Registration Fee Return. A copy of the Federal or PA Extension request form must be attached to the Tax Return when filed. Extensions extend the due for filing - - - - not the due date for paying the tax. IF FILING FOR EXTENSION, PAYMENT MUST BE ENCLOSED AT TIME OF FILING.

### CALENDAR YEAR

Return must be filed on a calendar year - January 1 through December 31.

### COPY OF FEDERAL TAX RETURN

All businesses or professions operating in Hatboro Borough must submit a copy of the Schedule C or IRS form 1040, 1065, 1120 or 120S for verification of gross receipts.

### FAILURE TO FILE (VIOLATIONS AND PENALTIES)

Any person, as defined in this article, or any officer, agent, servant or employee thereof, who shall fail, neglect or refuse to comply with any of the term or provisions of the code, shall upon conviction thereof, before a District Justice, be sentenced to pay a civil penalty of 10% of the tax or \$300, whichever is greater, together with the costs of suit and reasonable attorney's fees incurred by the Township.

### SECTIONS A THROUGH E (ATTACHED FORM "2006 TAX AND FEE INVOICE")

Must check appropriate box(es).

### SECTION D (NUMBER OF SIGNS)

Please fill in appropriate number based on the following definitions:

Sign: Any permanent or temporary structure or part thereof, or any device attached, painted or represented directly or indirectly on a structure or other surface that shall display or include any letter, artwork, insignia, flag, banner or representation used as, or which is designed to attract the eye or bring attention of the public.

